

## PRIVACY POLICY

**Last Updated:** September 15, 2024

### 1. Introduction

Hindtech Learning Point ("we," "us," "our") values your privacy. This Privacy Policy explains how we collect, use, and share your personal data when you interact with our services, including but not limited to our website, applications, and other online platforms ("Services"). By using our Services, you agree to the terms outlined in this policy.

We are committed to protecting your personal information and ensuring its confidentiality. This policy provides a detailed breakdown of what information we collect, why we collect it, and how we use it. If you have any questions or concerns about this Privacy Policy, please contact us at [hindtechlearningpointlko@gmail.com](mailto:hindtechlearningpointlko@gmail.com).

### 2. Information We Collect

We collect various types of information from our users for different purposes. The data we collect can be grouped into the following categories:

#### 2.1. Personal Identification Information

- Name: First and last name to identify you during course registration or when using our services.
- Email Address: To communicate with you regarding course updates, newsletters, or responses to queries.
- Phone Number: For customer service inquiries and urgent notifications.

#### 2.2. Usage Information

We collect data about how you interact with our Services:

- Device Information: This includes information about the device you use, such as device type, browser version, and operating system.
- IP Address: Used for identifying your approximate geographical location and for security purposes.
- Browsing Data: Pages you visit on our website, time spent, and actions taken, which help us improve our services.

#### 2.3. Cookies and Similar Technologies

We use cookies to enhance your user experience. Cookies are small data files placed on your device when you visit our website. You can choose to disable cookies through your browser settings, but some parts of our Services may not function properly if cookies are disabled.

### 3. How We Use Your Information

Your information is used for the following purposes:

### **3.1. Providing Our Services**

We use the information you provide to deliver, manage, and improve our courses and learning platforms. This includes processing enrolments, providing access to study materials, and delivering customer support.

### **3.2. Improving Our Services**

We continuously analyse usage data and user feedback to make improvements to our platforms and offerings. This data helps us understand which features are most useful and where enhancements are needed.

### **3.3. Communication**

We may use your email or phone number to send you important updates regarding our services, upcoming courses, changes to policies, or responses to your inquiries.

### **3.4. Legal Obligations**

In certain cases, we may be required to use or disclose your personal information to comply with legal obligations, such as responding to court orders or regulatory requests.

## **4. Sharing of Your Information**

Hindtech Learning Point does not sell, trade, or otherwise transfer your personal information to third parties except under the following circumstances:

### **4.1. Service Providers**

We may share your information with trusted service providers who assist us in delivering our services. These third parties are required to maintain the confidentiality of your information and are only permitted to use your data in accordance with our instructions.

### **4.2. Legal Compliance**

We may disclose your personal information if required to do so by law or if we believe such action is necessary to:

- Comply with legal obligations
- Protect and defend our rights or property
- Investigate wrongdoing in connection with our services

### **4.3. Business Transfers**

In the event of a merger, acquisition, or sale of assets, your personal information may be transferred as part of the transaction. We will notify you of any such change and provide you with choices regarding your data.

## **5. Security of Your Information**

We take the security of your personal data seriously and have implemented measures like encryption, access controls, and regular audits to protect your information from unauthorized access, alteration, or deletion. However, no security system is foolproof, so we encourage you to keep your account details, including passwords, confidential.

## 6. Data Retention

We retain your personal information only as long as necessary to fulfill the purposes for which it was collected or as required by law. If you wish to delete your account or request that we remove your data, please contact us at [hindtechlearningpointlko@gmail.com](mailto:hindtechlearningpointlko@gmail.com). While we strive to delete data promptly upon request, residual copies of data may remain in our backup systems for a limited period.

## 7. Your Rights and Choices

You have the following rights regarding your personal information:

### 7.1. Access and Rectification

You have the right to request access to the personal information we hold about you and to correct any inaccuracies. If any information is outdated or incorrect, you can update it through your account settings or by contacting us.

### 7.2. Deletion

You may request the deletion of your personal information. We will process your request in accordance with applicable laws and promptly delete your data where possible.

### 7.3. Opt-Out

You can opt out of receiving promotional communications from us at any time by following the instructions in those communications or by contacting us directly.

### 7.4. Data Portability

In some cases, you have the right to request that we transfer your personal data to another service provider.

## 8. Third-Party Links

Our Services may contain links to third-party websites. We are not responsible for the privacy practices or content of these external sites. We encourage you to read the privacy policies of any website you visit through a link on our platform.

## 9. Children's Privacy

Our Services are not intended for children under the age of 16. We do not knowingly collect or solicit personal information from anyone under this age. If you believe that we have collected personal information from a child under 16, please contact us immediately, and we will take steps to delete that information.

## 10. Changes to This Privacy Policy

We may update this Privacy Policy from time to time to reflect changes in our practices or legal obligations. When we make changes, we will revise the "Effective Date" at the top of the policy and notify you via email or by posting a notice on our website. Your continued use of our Services after any changes to this Privacy Policy signifies your acceptance of those changes.

## 11. Contact Us

If you have any questions or concerns regarding this Privacy Policy or our practices, please contact us at:

**Hindtech Learning Point**

**Email:** hindtechlearningpointlko@gmail.com

**Phone:** +91-79053 20279

**Address:** Building No 10/703, Ground Floor, near Arvindo Park Road, Sector 10, Indira Nagar, Lucknow, Uttar Pradesh 226016

*By using our Services, you acknowledge that you have read and understand this Privacy Policy and agree to the collection, use, and disclosure of your personal information as outlined above.*

This Privacy Policy ensures compliance with data protection laws and safeguards the privacy of all users while being free of copyrighted content.